

Guide to Organizing and Moderating Forums

## >>America's Energy Future

How Can We Take Charge?

Americans make up less than 5 percent of the world's population, but consume about 20 percent of the world's energy production. Sooner or later supplies of oil, coal, and natural gas will run out. Facing an uncertain energy future, we need to put our minds to what that future will look like.

#### OPTION ONE

## Produce the Energy We Need to Maintain Our Way of Life

We need to control our own sources of energy so that we do not have to depend on other, possibly unfriendly, countries for our supplies. We have abundant sources of energy in this country and off its shores. We should develop and use them.

#### OPTION TWO

## Put More Renewables and Clean Energy Sources into the Mix

Not only is our lavish use of fossil fuels causing untold damage to the environment, but someday we will run out of oil, coal, and natural gas. We need to make the switch to renewable sources of energy, such as wind and sun, as soon as possible.

#### OPTION THREE

#### Find Ways to Use Less Energy

The most practical way to deal with our current energy problems is not to produce more energy but to use less of it, and to do more with the energy we do use. This will involve both stricter government regulations and changes in our individual lifestyles.



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### >> National Issues Forums

#### Why are we here? What are we going to do?

We are here to move toward a public decision on a difficult issue through **choice work**.

#### How do we do that?

We do that by engaging in a deliberative dialogue in which we:

- understand the **pros** and **cons** of each option—its benefits, drawbacks, and trade-offs.
- know the **strategic facts** and how they affect the way the group thinks about each option.
- get beyond the initial positions people hold to their deeper motivations the things they consider to be the most valuable in everyday life.
- weigh carefully the views of others and appreciate the impact various options would have on what others consider valuable.
- work through the conflicting emotions that arise when various options pull and tug on what people consider valuable.

### >> Kinds of Forums

Many NIF groups choose to organize single forums around issues of concern in their communities. Most single forums last two to two-and-a-half hours.

Other groups, however, plan for multiple sessions or study circles to allow participants greater opportunity to examine issues in depth. Some groups set aside time for two meetings while others might devote a separate session to each option. And still others plan ahead for a session after the forum for participants to come back together and consider next steps.

In some communities, people begin their examination of an issue in a large-group forum and then break off into smaller groups for subsequent sessions. The reverse is also helpful—starting in small groups and culminating in a larger community forum.

National Issues Forums are about encouraging public deliberation. The needs of your community will drive the schedule in which deliberation can best occur.

## >>Stages of a Forum

#### Welcome

The convenor or moderator introduces the NIF program.

#### **Ground rules**

Participants and the moderator review desired outcomes and agree on ground rules.

#### **Getting started**

One good way to start is for participants to take a few minutes to talk about their personal experiences with the issue and tell their stories. Sometimes the convenor or moderator begins by showing a starter video that reviews the problems underlying the issue.

#### Deliberation

Participants examine all the options. An approximately equal amount of time should be spent on each option.

#### **Ending the forum**

Participants reflect on what has been achieved.

#### Questionnaire

Participants complete the questionnaire.

## >> If This Is Your First Experience as a Moderator

#### You don't have to be an expert on the issue.

Read the issue guide thoroughly. Consider questions that get to the heart of the issue and think through the essence of each option. This is a critical part of preparation.

#### Stay focused on what the forum is about—deliberation.

Ask questions that probe the underlying motivations of each option, the trade-offs it might require, and the willingness of the participants to recognize them. (Sample questions begin on Page 5.) Listen to others; remain neutral.

#### Keep the discussion moving and focused on the issue.

Sometimes it's difficult to move on to another option when there is so much more that could be said. But in order to make progress, participants need time to weigh all the major options fairly. Be mindful of the time.

#### Reserve ample time for reflections on the forum.

In many ways, this is the most important work the group will do. The moderator will provide reminders that time is passing, but it is up to all the participants to help preserve the time to reflect on what they have said and what they might want to do about it.

## >> Common Ground Rules

Before the deliberation begins, it is important for participants to review guidelines for their discussion. They should agree that:

- · everyone is encouraged to participate,
- no one or two individuals should dominate,
- the discussion should focus on the options,
- all the major options should be considered fairly,
- they will maintain an open and respectful atmosphere for the discussion, and
- they will listen to each other.

## >> Ending a Forum: Reflections

Before ending a forum, take a few minutes to reflect, both individually and as a group, on what has been achieved. Consider the following kinds of questions:

#### I. Individual reflections

How has your thinking about the issue changed?

How has your thinking about other people's views changed?

How has your perspective changed as a result of what you heard in this forum?

#### II. Group reflections

What didn't we work through?

Can we identify any shared sense of purpose or direction?

Which trade-offs are we willing to make to move in a shared direction?

Which are we unwilling to make?

#### III. Next-step reflections

What do we still need to talk about?

How can we use what we learned about ourselves in this forum?

Do we want to meet again?

## >> Questions to Promote Deliberation

As you examine this issue together you will undoubtedly think of questions that are at the heart of what makes the issue compelling. In some forums, certain questions might arise that could derail the deliberation by veering into partisan political debate. It will be important to remember that, as a group, you are dealing with broader underlying concerns that are not defined by party affiliation and that your work here is to dig down to the basic values that define us as human beings and as Americans rather than as liberals and conservatives. It is helpful to consider, ahead of time, broad questions that need to be addressed in each option. Here are some questions you can use to start the deliberation:

#### OPTION ONE

- We still import about 40 percent of the oil we use. How important is it to free ourselves from dependence on other countries for our supplies of oil?
- "Fracking" methods of extracting oil and natural gas from shale have caused considerable controversy in some communities where it has been outlawed. Do you think the advantages outweigh the risks?
- Would you be willing to have a nuclear power plant in your community? What about a site for storing nuclear waste?
- How concerned are you that the fossil fuels we use will run out someday?

#### OPTION TWO

- If you needed a new furnace, and the cost of a solar panel were reasonably comparable, would you install a solar panel? Why or why not?
- How would you feel about a wind turbine on your next-door neighbor's property? Or a wind farm out in the ocean in front of your beach house?
- Do you think it's possible that renewable power sources could provide the majority of our energy needs in your lifetime? In your children's?
- Coal is America's most abundant source of energy. If the government were to mandate that all coal-burning power plants use new coal-cleaning technologies, should we continue to use it? What would be the advantages and disadvantages?

### Questions, continued.

#### OPTION THREE

- What, if anything, have you and your family done to save energy in the last few years?
- How, if at all, would a substantial raise in gas taxes affect your lifestyle?
- Do you think it's possible that changes in individual lifestyles could have a measurable effect on our use of fossil fuels?
- Are you planning to buy a smaller, more fuel-efficient car next time you're in the market for a new one? If not, why not?

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## >> Questionnaires

Questionnaires play an important role in your local forum—and in the national NIF network. Filled out after the forum, they serve multiple purposes. They give participants an opportunity to reconsider their views in light of the experience they have just had and give them a chance to add to what was said or heard in the forum.

The questionnaires also serve a vital role outside the forum. As one means of capturing what happened in the forum, they provide information that can be used to communicate participants' views to others—to officeholders, to the media, and to other citizens.

A national report on the outcomes of the forums on a given issue is produced each year, based on extensive interviews with moderators and the questionnaires that forums generate. Some communities use questionnaires as part of the reports they generate on the outcomes of local forums.

Please return completed questionnaires to your moderator or to National Issues Forums Institute, 100 Commons Road, Dayton, Ohio 45459.

### >>The Role of the Moderator

- Provide an overview of the deliberation process.
- Ask probing questions about what's at stake in each issue and each option.
- Encourage participants to direct their questions and responses to one another.
- Remain neutral.

Another important job for the moderator is to fill out the Moderator Response sheet at the end of this guide and return it with the questionnaires to National Issues Forums Institute, 100 Commons Road, Dayton, Ohio 45459.

## >> For More Information

To order issue guides or starter videos for this issue, visit **store.nifi.org**, call 1-800-600-4060, or e-mail info@ait.net. Other issue guides and videos may also be ordered from this source.

For more information or to make comments, visit the National Issues Forums Institute website at **www.nifi.org** or call NIFI at 1-800-433-7834.

To post the dates and locations of your forums, e-mail: forums@nifi.org.

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# Moderator Response After the forum, please complete this brief response sheet and return it with the questionnaires from the forum to

National Issues Forums Institute, 100 Commons Road, Dayton, Ohio 45459.

Moderator's Name	
Phone	E-mail address
Date and location (state) whe	re forum was held
•	of your forum, including city and state, diversity, and age and number of participar
What elements of this issue so	eemed most difficult for the participants?
What common concerns were	e most apparent?
	s appear to hold most valuable as they wrestled with trade-offs? Describe.
Which trade-offs were parti	cipants most comfortable with? Describe
Which trade-offs did the part	ticipants struggle with the most? Describe
Did the group identify shared	l directions for action?

Return with questionnaires to: **National Issues Forums Institute** 100 Commons Road, Dayton, Ohio 45459